



To apply for a posted position, please forward resumé to: applicant@hospiceswmi.org

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HOSPICE CARE OF SOUTHWEST MICHIGAN, a recognized leader in Southwest Michigan for providing end of life care, is seeking an individual to join our team as an **Admissions Registered Nurse/Hospital Liaison**. This is a full-time position working Monday through Friday, 9:00am-5:00pm.

In this critical position, you are responsible for working closely with hospital staff (discharge planners, physicians, social workers, etc.) to generate referrals and to coordinate a seamless admission process from the hospital setting to a home, facility or our own Rose Arbor hospice residence. Duties of this position include:

- Serves as the main contact for any referrals received by the hospital;
- Establishes and maintains excellent working relationships with all discharge planning staff at the hospital;
- Meets with prospective clients and families to explain our services and conducts assessments to determine hospice eligibility;
- Obtains all necessary documentation from the clients and discharge planners to complete the admission process;
- Communicates timely and succinctly all pertinent information about the client's plan of care to all involved hospital and agency staff;
- Assesses client's needs and coordinates the ordering and delivery of all medications, equipment and supplies prior to discharge from the hospital;
- Visits all current hospice clients admitted to the hospital and works with hospital staff to ensure a coordinated plan of care; and
- Consults and collaborates with physicians and other appropriate hospital staff by providing clinical expertise in the area of hospice care and palliative symptom management.

Candidates for this position must be passionate about end of life care, committed to providing high quality services and able to be a strong advocate for clients interested in hospice services. Additionally, candidates must be skilled in providing excellent customer service and have the ability to quickly and easily establish rapport with both clients and community partners.

Additional requirements for this position include:

- Excellent clinical observation, assessment and case management skills;
- Ability to accept different lifestyles, cultures, beliefs, and values;
- Good internal and external organizational sensitivity;
- Must be detail oriented, have the ability to multi-task and possess excellent problem solving skills;
- Excellent communication skills and ability to connect with individuals at all levels;
- Graduate of an accredited school of professional (registered) nursing; BSN preferred;
- Maintains, in good standing, a license as a Registered Nurse from the State of Michigan;
- At least one (1) year previous experience is required in hospice, medical/surgical, or critical care;
- Experience in providing pain/symptom management and IV skills are preferred;
- Maintains current BLS certification
- Maintains a valid Michigan driver's license and has the availability of a reliable, licensed and insured vehicle for use on the job.

APPLY NOW