



To apply for a posted position, please forward resumé to: [applicant@hospiceswmi.org](mailto:applicant@hospiceswmi.org)

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HOSPICE CARE OF SOUTHWEST MICHIGAN, a recognized leader in Southwest Michigan for providing end of life care, is seeking an RN to join our team as a **Community Partners Liaison**. This is a full-time, benefited position working Monday through Friday, 8:30am-5:00pm.

In this critical position, you are responsible for maintaining ongoing relationships with assigned contracted nursing facilities and community partners. You will serve as their main point of contact and be responsible for meeting any facility needs as relates to hospice services. Additional duties of this position include:

- Maintains a positive and professional relationship with all assigned community partners;
- Serves as the liaison for hospital discharged clients requiring hospice admission, completes initial assessments, required admission documentation and coordinates any initial medication and equipment needs;
- Provides on-going hospice education to all staff in assigned facilities, provides clinical expertise in all hospice matters;
- Coordinates daily with the admissions team and hospital liaison to ensure timely and efficient admissions and transfers from the hospital into assigned facility;
- Meets regularly with facility management teams to ensure needs are being met and to identify any areas of improvement; and
- Establishes an effective follow up program for eligible referrals not admitted into our program.

Candidates for this position must be passionate about end of life care, committed to providing high quality services and able to be a strong advocate for clients interested in hospice services. Candidates must also be skilled in providing excellent customer service and have the ability to quickly and easily establish rapport with both clients and community partners. Additional requirements for this position include:

- Graduate of an accredited school of professional (registered) nursing; BSN preferred;
- Maintains, in good standing, a license as a Registered Nurse from the State of Michigan;

- At least one (1) year previous experience is required in hospice; medical/surgical, or critical care; experience in providing pain/symptom management and IV skills are preferred;
- Maintains current BLS certification;
- Excellent clinical assessment and case management skills;
- Ability to accept different lifestyles, cultures, beliefs, and values;
- Good internal and external organizational sensitivity;
- Must be detail oriented, have the ability to multi-task and possess excellent problem solving skills; and
- Excellent communication skills and ability to connect with individuals at all levels.

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