



To apply for a posted position, please forward resumé to: applicant@hospiceswmi.org

Return to Website

Adult Day Services is seeking a part time **Aide at Adult Day Services**. This position works out of our Portage, MI Oakland Centre and is scheduled for 25 hours per pay period on first shift: 11:30am-4:30pm alternating M, W, F one week and T, Th the next. The Program Aide is responsible for providing social and health related adult day services including personal care, social, and leisure, physical and educational activities for those who are limited in their activities of daily living. Additional duties of the position include the following:

- Assists in planning and implementing appropriate social and therapeutic activities for participants on a day-to-day basis.
- Performs personal care needs (i.e. bathing, toileting, etc.) and attends to participant requests promptly. If unable to perform a certain task, report to the RN or designee immediately.
- Assists with food preparation and necessary housekeeping to provide a quality environment of care for the client.

Requirements for the position include:

- High school graduate or equivalent.
- Maintains license as a Certified Nurse's Aide from the State of Michigan.
- Maintains current BLS certification.
- Minimum of one year experience providing direct care.
- Ability to work effectively with patients of various ages, mental competence, and physical disabilities.
- Previous activity experience working with the elderly or persons with dementia and/or disabilities preferred.

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